



MFOA Exhibitor Schedule

**Schedule subject to change*

Location: Legacy Hall, Deerhurst Resort

Tuesday, September 17

6:00 – 9:00 PM	Move in and set up
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Wednesday, September 18 - Trade Show Hours: 12:00 PM – 5:00 PM and 7:00 – 9:00 PM

8:00 – 11:00 AM	Move in and set up – Ensure your booth is set up by 11:00 AM
11:45 AM	Lunch – Help yourself to lunch before the delegates arrive. Buffets are located in the conference hallway.
12:00 – 1:00 PM	Delegate Lunch and Exhibitor Trade Show – Delegates will have lunch and visit booths.
1:00 – 4:00 PM	Delegate Sessions
2:30 – 2:50 PM	Refreshment Break – Delegates will visit the trade show for refreshments. Help yourself to refreshments located in conference hallway.
4:00 – 5:00 PM	Delegate Sessions end, delegates visit trade show
5:00 – 7:00 PM	Trade Show Closes – Free time for dinner on your own
7:00 – 9:00 PM	Opening Networking Reception – Delegates visit the trade show to meet the sponsors and exhibitors who make this event possible, all while enjoying a variety of hors d'oeuvres and drinks.

Thursday, September 19 - Trade Show Hours: 8:00 AM – 2:45 PM

7:00 – 8:00 AM	Delegate and Exhibitor Breakfast – Join us for breakfast and an opportunity to network with delegates. Buffets are located in the conference hallway.
8:00 AM	Trade Show Opens
8:30 – 10:30 AM	Delegate Sessions
10:30 – 11:00 AM	Refreshment Break – Delegates will visit the trade show. Help yourself to refreshments located in conference hallway.
11:00 – 11:45 PM	Delegate Sessions
11:30 AM	Lunch – Help yourself to lunch before the delegates arrive. Buffets are located in the conference hallway.
11:45 – 1:15 PM	Delegate Lunch and Exhibitor Trade Show
12:30 – 1:00 PM	Delegate Prize Draw: Round 1 – MFOA Staff Member will come by participating booths to draw name and announce winner
1:15 – 2:15 PM	Delegate Sessions
2:15 – 2:45 PM	Refreshment Break – Delegates will visit the trade show. Help yourself to refreshments located in conference hallway.
2:20 – 2:40 PM	Delegate Prize Draw: Round 2 – MFOA Staff Member will come by participating booths to draw name and announce winner
2:45 PM – 4:00 PM	Trade Show Closes: Exhibitor Tear Down & Move Out – Do not begin booth tear down until after 2:45 PM